
Application for admission as a guest student

for the summer semester 20__ / winter semester 20__

Course of study:			
Surname, first name:			
Date of birth		Place of birth:	
Nationality:			
Street, house number:			
Postcode, town:			
E-mail:			

I would like to study the following courses (as per current lecture plan):

Do you take exams?

Subject	Lecturer	Credit hours per week	Yes	No

Please enclose a passport-style photograph (colour, format 45-35mm) with your application.

Place, Date Signature

(To be filled out by Jade University of Applied Sciences)

Notes from the Decan:

I accept the application

I reject the application

Notes: _____

Information for guest students

Deadlines:

The application for admission as a guest student must be submitted by **15.03.** (for the summer semester) or by **30.09.** (for the winter semester) and must be applied for separately for each semester. You will receive an invoice for fees after you have applied.

***Please note:** In the Department of Engineering, the number of guest students is limited to two per module. If the number of examination attempts exceeds the number of permitted examination attempts in the associated degree program of the FB-I, admission to the examination will be denied.*

Fees:

The Jade University of Applied Sciences charges guest students a fee for each semester of participation in a course in the amount of

- 100 € for up to four semester hours per week
- 150 € for more than four semester hours per week
- 50 € per examination or study achievement

You can register in writing at the Enrolment and Examination Office within the examination registration period of the respective degree program.

A certificate is issued for successfully completed study and examination achievements. This confirms that the course was completed as a guest student.

Exemption from the obligation to pay fees:

Students of Jade University Wilhelmshaven/Oldenburg/Elsfleth and **other state universities in Lower Saxony** do not pay any fees.

- ➔ Proof required! (e.g. certificate of enrollment)