

## How to apply for IBS via uni assist

## **Application deadlines**

01 October – 15 January for summer semester starting in March

01 April - 15 July for winter semester starting in September

Because regulations and documents vary widely among different countries, we use the services of a third party called "uni assist", where specialized experts for every country of origin take care of your documents.

At first, please create an account at uni assist and

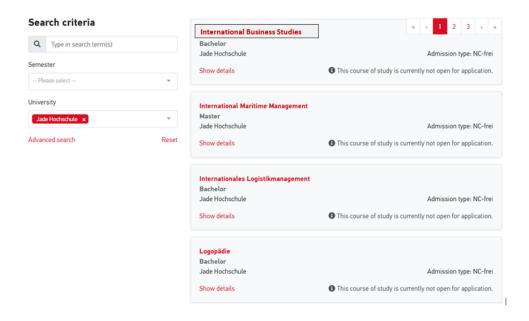
- complete the online application,
- transfer the service fee of **75** € as per this website,
- submit all required documents in paper form as **certified copies** to uni assist,
- please do not forget to **sign** your application.

Your application will be processed as soon as these four preconditions have been fulfilled.

## Note

Please consider a <u>processing time</u> of about four weeks. We recommend an **early application** and submission of your documents to avoid any delay.

When searching for the right study offer, please choose "Wilhelmshaven/Oldenburg/Elsfleth, Jade Hochschule" for Jade University...



... and the study course "International Business Studies".

After your application has been processed, uni assist will transmit the file to Jade University.