

Workgroup meeting SuToMa Tbilisi
Agrarian State University
June 24. – 28. 2013

Hotel: Hotel Beaumonde Garden

Marshal Gelovani ave. 6a
 Tbilisi, Georgia
 Tel: +995 322 53 2016

University: Agricultural University of Georgia

13 km David Aghmashenebeli Alley
 Tbilisi, 0131, Georgia

Local coordinator: Tamar Khitarishvili

Tel: +995 32 253 9159
 E-Mail: t.khitarishvili@agruni.edu.ge

Date	Time	Location	Activity
Mon, 24.06.13	9.00	University	Meeting Management (MGT) and Organisation: Distribution of meeting rooms, location for lunch, dinners, coffee breaks, payments, transport
	11.00		Meeting of Steering Committee: evaluation of 1 st period, new development in WGs (JHS), Quality management (CHE), financial issues(JHS), replacements,
	Until 13:00		Arrival of workgroup (WG) members of WG 1, 5, 8, 9, 11 and 12
	13.00		Business Lunch
	14.00		Official Opening of the meeting: Welcome note of host and German MGT of Jade University
	14.30		General information by MGT about: schedule,(ADAU) targets (JHS), quality assurance (CHE) and budget (JHS)
	16.00		Coffee break
	16.30		Meeting of the WGs
	18.00		Transfer to hotel Beaumonde Garden and check in

	19.30		Business Dinner
Tues, 25.06.13	8.30	Hotel	Transfer to university
	9.00	University	WG meetings
	11.00		Coffee Break
	11:30		WG Meeting
	13:00		Business lunch
	14.00		WG meeting
	15.30		Coffee break
	16.00		Preparation of results
	17.30		Guided tour through Tbilisi
	20.00	N.N.	Business Dinner
Weds, 26.06.13	9.00	Hotel	Check out and transfer to university
	9.30	University	Presentation of results of 1st workgroups and evaluation
	11.00		Coffee Break
	11.30		Training on Iversity for WG 1, 5, 8, 9, 11, 12 simultaneously to WGL meeting 1
	13.00	N.N.	Arrival of 2 nd group, Business Lunch for all WGs, Official welcome and farewell, Departure of WG members 1, 5, 8, 9, 11, 12
	14.30		General information by MGT about: schedule,(ADAU) targets (JHS), quality assurance (CHE) and budget (JHS)
	16.00		Coffee break
	16.30		Training on Iversity for WG 2, 3, 4, 6, 7, 10 simultaneously to WGL Meeting 2
	18.00		Brief WG meet and greet,
	18.30	Hotel	Transfer and check in
	19.30	N.N.	Business Dinner
Thurs, 27.06.13	8.30	Hotel	Transfer to University

	9.00	University	WG meetings
	10.30		Coffee Break
	11.00		WG meetings
	13.00		Business Lunch
	14.00		WG meetings
	15.30		Coffee Break
	16.00		WG meetings
	17.30		Guided tour through Tbilisi
	20.00		Business Dinner
Fri, 28.06.13	9.00	Hotel	Check out and transfer to University
	9.30	University	WG meetings: Preparation of results
	11.00		Coffee Break
	11.30		Presentations of results
	13.00		Lunch and farewell