

# Discharge of liability for graduates

The institutes or departments listed below should confirm that in the case of the student named here there are no outstanding bills/accounts or liabilities. Please write in block capitals.

Surname, first name: \_\_\_\_\_

Matriculation number: \_\_\_\_\_ Course of studies: \_\_\_\_\_

Department	Date/Signature
Caretaker (Weserstraße 52) Mo-Thu between 13.00-14.00 o'clock	
Library	
Registry Office – Calculator	
Registry Office – CampusCard	

- I will collect my graduation documents personally.
- Please send my graduation documents to the following address:

Street / number: \_\_\_\_\_

Post code / Town or city: \_\_\_\_\_

## Reimbursement:

If you complete your studies before April 1st (summer semester) or October 20th (winter semester) your re-matriculation fee will be reimbursed. Please fill out your bank details:

Name of account holder: \_\_\_\_\_

IBAN: \_\_\_\_\_ BIC: \_\_\_\_\_

Bank: \_\_\_\_\_

*Signature:* \_\_\_\_\_

## To be filled out by the administration:

- CampusCard received \_\_\_\_\_
- Graduation documents sent \_\_\_\_\_
- Notification of health insurance \_\_\_\_\_
- Reimbursement of semester fees authorized on \_\_\_\_\_
- Filed \_\_\_\_\_

## Graduate Work:

By providing my private e-mail address (i.e. not "@student.jade-hs.de"), I declare my consent to the university staying in contact with me by e-mail. I can revoke this consent at any time in writing or orally and thus cause the deletion of my data. Sharing this data is voluntary, the discharge is not affected by sharing or not sharing this data.

Surname, first name: \_\_\_\_\_ Final semester: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Course of Study: \_\_\_\_\_

Signature: \_\_\_\_\_